NCURA Financial Research Administration Workshop

Workshop Overview:
The Financial Research Administration Workshop is a two and one half-day professional development opportunity that focuses primarily on the financial aspects of research administration. This workshop provides an in-depth look at financial compliance issues through a combination of lecture, case studies, review of Federal audit reports, and a discussion of best practices. The workshop presents the financial issues of sponsored programs management using a ‘cradle-to-grave’, award lifecycle approach, and discusses the impact of the financial issues at each stage of award management.

Schedule (Location – Larrick Student Center, MCV):

<table>
<thead>
<tr>
<th>Day 1</th>
<th>5/15/2017</th>
<th>Registration: 8am – 9am Session: 9am – 4:30pm</th>
<th>Continental Breakfast and Lunch included</th>
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<tbody>
<tr>
<td>Day 2</td>
<td>5/16/2017</td>
<td>Registration: 8am – 9am Session: 9am – 4:30pm</td>
<td>Continental Breakfast and Lunch included</td>
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<td>Day 3</td>
<td>5/17/2017</td>
<td>Registration: 8am – 9am Session: 9am – 12pm</td>
<td>Continental Breakfast included</td>
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Enrollment Requirements:
The program is designed for research administrators with post-award responsibilities or those seeking to better understand post award functions. Attendees are encouraged to have at least one year of experience in sponsored projects administration.

Learning Objectives (Participants will be able to):
- Apply the principles of the federal Uniform Guidance that govern Federally sponsored agreements to work at their home institutions, including costing at the pre-award and post-award stage;
- Recognize the interrelationship between federal regulations and the management of non-federal awards;
- Understand the basics of internal controls and risk assessment;
- Articulate the concepts of allocability, necessity, reasonableness, and allowability;
- Recognize the various roles and responsibilities of principal investigators, departmental research administrators and central office research administrators;
- Understand the key financial issues in award management, including budgeting, expenditures, cost sharing, cost transfers, documentation of personnel expense, cash management, financial reporting and closeout;
- Understand the mechanics of facilities and administrative cost recovery and service centers as they relate to sponsored agreements;
- Perform required subrecipient monitoring for federally sponsored awards;
- Take away "lessons learned" from Federal audits to help your institutions manage the high risk financial issues in award management;
- Be aware of advanced and emerging topics such as international issues, recent audits and changes in the regulatory environment;

Cost / Refund Policy:
The cost of the workshop is $550/attendee (meals inclusive). Although there are no refunds of the registration fee, substitutions may be coordinated within or between departments by the responsible administrators.

VCU Registration Link:  https://training.vcu.edu/course_detail.asp?ID=15842

Contact with Questions:
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