



- m. Expendable Equipment (expenses for computer, educational, etc. equipment that are less than \$2,000)
- n. Other (Please explain) _____

13. Do the billing rates include any charges or fees in addition to costs?

- a. Yes (Please explain) _____
- b. No

14. Do the billing rates include any unallowable costs under federal regulations?

- a. Yes (Please explain) _____
- b. No

15. Are all users charged the same rate for services provided?

- a. Yes
- b. No (Please indicate what users are charged at different rates than the standard rate, and why they are treated differently.)

16. How frequently are revenues and expenses compared to determine if the Service Center is operating at a profit or loss?

- a. Monthly
- b. Quarterly
- c. Annually
- d. Other (indicate when) _____

17. During the past fiscal year, did the Service Center have a profit or loss?

- a. Profit \$ _____
- b. Loss \$ _____

18. Are adjustments to past or future charges made when the Service Center is found to have operated at a profit or loss for a fiscal year?

- a. Yes
- b. No

19. If the answer to #18 is Yes, how are the adjustments made?

- a. Retroactive adjustments to the billings to users
- b. Adjustments to future billing rates
- c. Combination of a and b (Please explain)
- d. Other (Please explain) _____

20. When were the billing rates last updated? _____

21. Is the person in charge of the Service Center also a user of the Center's services?

- a. Yes
- b. No

