

FFRPROP - Fixed Asset Property Report

The **Fixed Asset Custodian** must maintain all of the fixed asset information in Banner that is assigned to them.

Use this report to verify fixed assets assigned to a specific fixed asset custodian. A FC number is assigned to all fixed assets in Banner.

How do I Run a Property Report?

Type FFRPROP in the Go To Box:

Click on the Next Block icon.

The screenshot shows the Oracle Developer Forms Runtime interface for the 'Fixed Asset Property Report'. The window title is 'Oracle Developer Forms Runtime - Web: Open > GJAPCTL'. The menu bar includes 'File', 'Edit', 'Options', 'Block', 'Item', 'Record', 'Query', 'Tools', and 'Help'. The toolbar contains various navigation and editing icons. The main form area is divided into several sections:

- Process:** A dropdown menu is set to 'FFRPROP', and a text field contains 'Fixed Asset Property Report'. A 'Parameter Set:' dropdown is also present.
- Printer Control:** Includes fields for 'Printer:', 'Special Print:', 'Lines:', and 'Submit Time:'.
- Parameter Values:** A table with columns for 'Number', 'Parameters', and 'Values'. The 'Parameters' and 'Values' columns have dropdown menus. There are 8 rows of input fields.
- Submission:** Includes a checkbox for 'Save Parameter Set as', 'Name:' and 'Description:' text fields, and radio buttons for 'Hold' and 'Submit'.
- Log File:** A status bar at the bottom shows 'Log file: ffrprop_1356176.log List file: ffrprop_1356176.lis' and 'Record: 1/1'.

How do I Run a Property Report?

Click on the Next Block icon again to enter the Parameter Values block. Scroll down to the Custodian ID (begins with FC). Click on Next Block to enter the Submission block. Click on the Save icon on the Banner toolbar. Click on Options>Review Output from the Banner menu bar.

Oracle Developer Forms Runtime - Web: Open > GJAPCTL

File Edit Options Block Item Record Query Tools Help

Process Submission Controls GJAPCTL 8.3.0.2 (PROD)

Process: FFRPROP Fixed Asset Property Report Parameter Set:

Printer Control

Printer: DATABASE Special Print: Lines: 55 Submit Time:

Parameter Values

Number	Parameters	Values
04	To Date	
05	System Status Code	
06	User Status Code	
07	Primary asset tag	
08	Commodity Code	
09	Asset Type	
10	Custodian ID	FC8040000
11	Title To Code	

LENGTH: 9 TYPE: Character O/R: Optional M/S: Single
Enter Valid Custodian ID from FTIIDEN.

Submission

Save Parameter Set as Name: Description: Hold Submit

Record: 10/? ... List of Valu... <OBC>

How do I Run a Property Report?

Click on the drop down menu for File Name. Two output files will appear in the main block area. Double click on the file ending in **.lis**.

The screenshot shows the Oracle Developer Forms Runtime - Web interface. The title bar indicates the application is running on 'Open > GJAPCTL - GJIREVO'. The menu bar includes 'File', 'Edit', 'Options', 'Block', 'Item', 'Record', 'Query', 'Tools', and 'Help'. The toolbar contains various icons for file operations and navigation. The main window displays the 'Saved Output Review - GJIREVO 8.0 (PROD)'.

At the top, there are fields for 'Process:' (FFRPROP), 'Number:' (1356176), and 'File Name:' (empty). A dropdown menu is open for 'Fixed Asset Property Report'. Below these fields is the 'Available Files' section, which contains a search bar with the text 'ffrprop_1356176.l%' and a table of output files.

Output File Name	Record Count
ffrprop_1356176.lis	73
ffrprop_1356176.log	14

At the bottom of the window, there is a status bar showing 'Choices in list: 2' and 'Record: 1/1'. The status bar also includes a '<OSC>' button.

How do I Run a Property Report?

Click on the drop down menu for File Name. Two output files will appear in the main block area. Double click on the file ending in .lis. From here you can either print the file or save it as a text file to import into Excel.

Oracle Developer Forms Runtime - Web: Open > GJAPCTL - GJREVO

File Edit Options Block Item Record Query Tools Help

Process: FFRPROP Fixed Asset Property Report
Number: 1356176 File Name: ffrprop_1356176.lis Lines: 73

RUN TIME 12:58 PM

Permanent Tag	Origination Tag	Asset Description	Primary Asset Tag	Sub typ	Status Sys Usr	Cond code	Custodian	Locn	Orgn	Cost
007099600	T00923100	Lcd Projector			D		Jessica A Burruss	149CJH	1360	10,277.50
007099900	T00923102	Lcd Projector			D		Jessica A Burruss	149CKK	1360	10,277.50
007636700	T00924286	Projector			D		Jessica A Burruss	149KHV	1360	7,188.00
007636800	T00924287	Projector			D		Jessica A Burruss	149KHU	1360	7,188.00
007707100	T00924547	Projector			D	EX	Jessica A Burruss	149KJN	1360	5,078.00
007707200	T00924548	Projector			D	EX	Jessica A Burruss	149CHU	1360	5,078.00
007862000	T00925039	Projector			D	EX	Jessica A Burruss	149F45	1360	5,120.00
008140900	T00926474	Projector			D	EX	Jessica A Burruss	149AH6	1360	6,119.00
008284600	T00927541	Proje Data/Video			D	EX	Jessica A Burruss	149CKF	1360	6,822.00
008362100	T00928033	Copier			D	EX	Jessica A Burruss	051FAJ	1805	7,757.00
008437600	T00928605	Computer			D	EX	Jessica A Burruss	149CHV	1360	5,665.61
008461900	T00928781	Projector			D	EX	Jessica A Burruss	149KJ2	1360	7,546.00
008543700	T00929456	Security Box			N	EX	Jessica A Burruss	060A8E	1336	9,541.72
008625800	T00930136	Projection System			D	EX	Jessica A Burruss	149AGS	1360	9,074.21
008918700	T00932532	Projector Split Coded			D	EX	Jessica A Burruss	149EHX	1360	5,400.22

Press KEY-COMMIT to save, KEY-DELREC to delete the output, TAB or ENTER to shift view.
Record: 19/?